

THE GEORGE WASHINGTON UNIVERSITY
Washington, D. C.

MINUTES OF A REGULAR MEETING OF
THE FACULTY SENATE HELD ON
NOVEMBER 10, 1978, IN THE FACULTY
CONFERENCE ROOM, SIXTH FLOOR,
LISNER HALL

- 1 The meeting was called to order by President Elliott at 2:15 p.m.

Present: President Elliott, Provost Bright, Registrar
Gebhardtsbauer, Parliamentarian Smalls, Amling,
Baker, Claeysens, Cohn, Fox, Ginsburg, Heddesheimer,
Hill, Jones, Kurtz, Lessin, Liebowitz, Loeser,
McDonald, Park, Pierpont, Rashid, Reesing, Robinson,
Shotel, Solomon, Steiner, Toridis, Walker, Wallace,
Wood, and Ziolkowski

Absent: Birnbaum, Chandler, Chitwood, Kramer, Linton,
Schiff, and Sapin

- 2 The minutes of the regular meeting of October 13, 1978, were
approved as distributed.

- 3 (a) Professor Wood, on behalf of Professor Schiff, Chairman,
Educational Policy Committee, moved adoption of Resolution 78/3, "A
Resolution to Allow Students to Register for Courses for Credit Which
were Previously Audited," and the motion was seconded. Professor Churchill,
a member of the Educational Policy Committee, was given the privilege of
the floor to speak to Resolution 78/3 on behalf of the Educational Policy
Committee. Professor Churchill said it was the Committee's opinion that
the objective of learning a subject matter well should override the
prohibition against repeating a course for credit which the student had
previously audited. He said the Committee considered the objection
that this change would afford an unreasonable grade advantage to the
student who repeats a course; however, he said, this concern could
be met, if the Senate wished, by requiring a credit/no credit option
in the second registration although this provision was not included in
the resolution. Professor Wood asked if the Committee considered
whether this was a proper matter for the Senate or whether it should be
left to the individual schools and divisions of the University. Professor
Churchill replied that that question was raised and the Committee was of
the view that it was a proper matter to come before the Senate because

- 3 it was recommending a change in policy which would affect all the divisions of the University. Mr. Gebhardtsbauer said that one of the underlying reasons supporting this resolution was the concern for the inability of students to repeat a course for credit, previously approved for audit, which was required to complete a degree program. Professor Fox said that it seemed to him that all the catalogues and advisers point out this provision to students rather clearly, and that he would speak against this resolution unless it were on a credit/no credit basis, because it was his experience that many students were interested in auditing particular courses mainly to avoid flunking them.

Discussion followed by Professors Churchill, Jones, Ziolkowski, Robinson, Pierpont, Wallace, Fox, Registrar Gebhardtsbauer, and Provost Bright. Professor Jones moved to amend the resolution by inserting the words, "with departmental approval" after the word, "students" so that the resolution would read: "That students with departmental approval be permitted to register for credit in courses which they have previously audited." The motion was seconded. Dean Liebowitz said that he supported the resolution, as amended, because he thought the most important thing for the student was to learn the subject well. Professor Ginsburg said that he did not think departmental approval was necessary and he would not support that amendment, but given the competitive nature of the situation, he would support an amendment to include the credit/no credit limitation as a reasonable compromise. Further discussion followed by Professors McDonald, Ginsburg, Pierpont, and Mr. Gebhardtsbauer. The question was called on Professor Jones' amendment and the amendment was carried. Professor Fox then moved the following amendment: "That students with departmental approval be permitted to register on a credit/no credit basis for courses which they have previously audited," and the motion was seconded. Professor Park said that he was concerned about adopting regulations and rules which might be difficult to enforce through the counseling procedure and he would want to be assured that this proposed change would be something that the counselors in the various schools and colleges could easily administer. The Registrar said that including the "credit/no credit" limitation would make it difficult to administer through the counseling and advising system. A discussion followed by Professors Fox and Park. Professor McDonald said it seemed to him that the resolution would not really achieve anything that can't now be done in deserving cases by exception of policy through the authority of the Dean's Council. He said that he would like to see the basic policy of the University enforced which is that people should not repeat an audit course for credit, but in cases where somebody shifted a major or foreign students were having difficulties, then, he said, these cases should be dealt with on their merits by the Dean's Council. Further discussion continued by Professors Fox, Churchill, Park, and the Registrar. The question was called on Professor Fox's amendment and the amendment was lost. Further discussion followed by Professors Fox, Jones, McDonald, Shotel, Wallace, and Ginsburg. The question was called on the original motion, as amended, and Resolution 78/3 was lost.

- 3 (b) Professor Wood, on behalf of Professor Schiff, Chairman, Educational Policy Committee, moved adoption of Resolution 78/4, "A Resolution to Introduce New Grading Symbols," and the motion was seconded. Professor Churchill was given the privilege of the floor to speak to Resolution 78/4 on behalf of the Educational Policy Committee. Professor Churchill said that the Educational Policy Committee had been informed by the Registrar that the proposed new grading symbols were used in other universities and therefore would not be totally unfamiliar to individuals concerned with reading students' transcripts. He said that with respect to the grade "IP," the Committee thought that this symbol was particularly useful for graduate students conducting graduate research which normally extended beyond the end of the semester and that it might also be used at the undergraduate level in courses defined by individual departments, but not at the discretion of individual professors. Secondly, Professor Churchill said, the "Z" grade would be used to designate unauthorized withdrawal of a student in a course which the student was not failing, as interpreted by the individual faculty member, to distinguish it from the F/NA grade presently used to designate the unauthorized withdrawal of a student from a course in which the student is failing as interpreted by the individual instructor. Thirdly, with respect to replacing "F - Academic Dishonesty" with the "Y" symbol, Professor Churchill said that the Committee thought that the symbol "Y" was sufficiently unique and was presently in sufficient use that it would call attention to acts of dishonesty on transcripts by all of those who might be concerned with that information.

Professor Hill moved that the motion be separated into three parts and that each part be considered separately, and the motion was seconded. The question was called on Professor Hill's motion and it was passed.

Professor Wood moved adoption of Part 1: "'IP" ("in progress"), to be assigned in instances in which the course work normally extends beyond the end of the semester.' The motion was seconded. Dean Solomon said that he thought the "IP" grade would have great utility in certain situations, such as dissertations and thesis research, and one-year courses, but he did not see any other use for that grade in any other graduate courses, and did not want to see encouragement of offering more than one semester's worth of work.

Professor Churchill said that the Committee considered this problem and recommended that the "IP" grade be used only for work which would normally extend beyond the end of one semester and such determination to be made by departments, not individual faculty members. The Registrar said that a list of courses, other than thesis and dissertation research, had been compiled recently from information supplied by various departments designating courses which the departments did not wish to assign the grade of "I" to. He said that this list was then circulated to the deans and departments and the response

- 3 he received was favorable to using the "IP" symbol for these courses, rather than the "I" grade. Professor Hill asked if the "IP" grade would replace the "I" grade, and the Registrar responded that it would not. The question was called on Part I and it was adopted unanimously.

Professor Wood moved the adoption of Part 2: "'Z", to replace the symbol "F/NA", and to designate unauthorized withdrawal of a student from a course which the student was not failing (as interpreted by the instructor) at the time of withdrawal.' The motion was seconded. Professor Fox said that the wording implies that the "F/NA" grade would be eliminated, and he thought that the "F/NA" grade should still be available because there were cases where a student was not attending class and was failing and, therefore, should receive the "F/NA" grade. The Registrar said that the purpose of the "Z" symbol was to differentiate between the student who unofficially withdraws from a course but is not failing and the student who unofficially withdraws from a course but is failing. He said that in the first case the student would receive a "Z" and in the latter case the student would receive an "F/NA" which would become an "F" on the permanent record. A discussion by Professors Fox, Amling, Cohn, and Registrar Gebhardtshauer followed. Professor McDonald said it seemed to him that the proposed change was designed to add another symbol to clarify a distinction rather than to replace a symbol, and he moved to amend Part 2 by deleting the words, "to replace the symbol "F/NA" so that the same would read: "'Z", to designate unauthorized withdrawal of a student from a course which the student was not failing (as interpreted by the instructor) at the time of withdrawal.' The motion to amend was seconded. The question was called and the amendment was adopted unanimously. The question was then called on Part 2, as amended, and it was adopted.

Professor Wood moved the adoption of Part 3: "'Y", to replace the notation "F-Academic Dishonesty.'" The motion was seconded. Professor Fox said that he would be against replacing "F-Academic Dishonesty" with the symbol "Y" because in looking at xeroxed records it was not always possible to know the definitions of all of the grading symbols and one might not be aware that the symbol "Y" means a grade of academic dishonesty. Professor Cohn said that he agreed with Professor Fox and that he thought academic dishonesty was serious enough to appear, not only twice on the transcript, but even in red letters. Professor Hill said he would prefer that academic dishonesty appear on the transcript even if it had to be handwritten. The question was called on Part 3 and the motion was lost. The question was then called on the original motion, as amended, and Resolution 78/4 was adopted. [Resolution attached.]

- 3 (c) Professor Hill, on behalf of the University and Urban Affairs Committee, moved adoption of Resolution 78/5, "A Resolution to Establish a Senior Citizens Course Audit Program," with one amendment in Paragraph (b) to strike the words, "Advisory Neighborhood Commission" and to substitute the words, "boundaries of Ward 2-A," and the motion was seconded. Professor Hill said that the purpose of this resolution was to extend to all persons age 60 or older who live in the Foggy-Bottom/West End area the same access to the same courses (approximately 34) which are currently extended to GW alumni in the GW Alumni Course Audit Program. He said that, inasmuch as the Alumni Program is already in place and being administered, the machinery is there and that Senior Citizens Program could be implemented now with a minimum of difficulty. With

- 3 respect to the geographic limitation, Professor Hill said that the Committee thought that, since older persons identify lack of transportation as their most serious problem in getting from one place to another, it seemed appropriate to have eligibility based on residency within walking distance of the University, and the most conveniently defined and stable geographic unit appeared to be Ward 2-A. Based upon demographic studies of persons age 60 or older in this area, Professor Hill said it appeared that the pool of possible applicants would be relatively small, possibly 40 to 65 persons eligible to audit some 34 courses. Professor Hill said that the University has already demonstrated its concern for improving the quality of life of older persons in the community by launching a very active gerontology program in the Medical School, relating to health care, and the Committee thought that this concern could be further supplemented by a program to stimulate the intellect of older people as well. Professor Hill said he would like to express the Committee's thanks to Mr. Keats and Mr. Garber of the Alumni Office for their cooperation, and Nona Boren, Director of the Gerontology Program, and Professor Gillette for their able assistance.

Professor Kurtz asked what method was used to identify individuals as being eligible to audit courses as alumni or senior citizens. To respond to this question, Professor Hill asked the privilege of the floor for Mr. John Keats, the new Director of Alumni Relations, who, in turn, introduced Mr. Robert Garber, Assistant Director, who was responsible for administering the Alumni Course Audit Program. Mr. Garber said that applicants were approved upon an honor system and that first priority was always given to students for enrollment in these courses. He said that alumni registration was conducted by mail prior to the regular University registration and if a course was filled by students, then the alumni were so advised and their money was returned to them. A discussion followed by Professors Jones, Reesing, Hill, Heddeshimer, and Wallace. Professor Wood said he would amend the resolution by substituting the words, "course audit program for residents of Foggy Bottom 60 years or older" for the words, "Senior Citizens Course Audit Program" in the title and in the resolving paragraph of the resolution. Professor Hill accepted the amendment. The question was called and Resolution 78/5, as amended, was unanimously adopted. [Resolution attached.]

- 3 (d) Professor Ziolkowski, Chairman of the Library Committee, moved adoption of Resolution 78/6, "A Resolution Concerning Conflict of Interest on Senate Committees," and the motion was seconded. Professor Ziolkowski said that the purpose of this resolution was to avoid potentially awkward situations whereby employee/students are elected to Senate committees with voting privileges and the employer of those employee/students is appointed to the same Senate committee without voting privileges (i.e. ex officio members). He said that he valued the service of employee/students on Senate committees but because of the possible conflict of interest between employee and employer on Senate committees that play an advisory role to specific branches of the University, where the student is employed, he thought it would be in the best interest of the University

- 3 that such employee/students be elected with non-voting privileges. A discussion followed by Professors Fox and Ziolkowski. The question was called and Resolution 78/6 was adopted unanimously. [Resolution attached.]

(e) Professor Wood, Chairman of the Executive Committee, moved adoption of Resolution 78/7, "A Resolution to Provide for the Possible Need in Extra Members of the Grievance Committee," and the motion was seconded. Professor Wood said that the reason for introducing this resolution was that faculty grievance cases were becoming more numerous and protracted and that additional Grievance Committee members were needed from time to time. Professor Cohn said it seemed to him that it would be appropriate to have the Senate delegate authority to the Executive Committee to elect additional members to the Grievance Committee whenever necessary in order to facilitate the grievance process. Discussion followed by Professors Ziolkowski, Wood, McDonald, and Fox. Professor Ziolkowski moved to amend by substituting the following for the main motion: "Alternate temporary members may be appointed at any time by the Executive Committee to facilitate the grievance procedure." Professor Wood accepted the amendment. A discussion followed by Professors McDonald, Fox, Ziolkowski, Walker, Jones, and Pierpont. The question was called and Resolution 78/7, as amended, was adopted. [Resolution attached.]

- 4 President Elliott noted that Item 4 - Introduction of Resolutions - was a new permanent item on the agenda. No resolutions were introduced.
- 5 Professor Heddesheimer, Chairman of the Physical Facilities Committee, moved the nomination of Mr. Mark D. Weinberg, GWUSA student nominee, for election to the Physical Facilities Committee. There were no objections, and Mr. Weinberg was elected to the Physical Facilities Committee.
- 6 Under Brief Statements, Professor Wood reported that Resolution 78/2, "A Resolution Concerning Disciplinary Actions Taken Against Tenured Faculty Members," had been referred by the Executive Committee to the Professional Ethics and Academic Freedom Committee for review and recommendation.

Professor Hill said that he was happy to report that a place for the faculty coffee house had been found and that it would be located in the front room of the United Christian Fellowship Hall at 2131 G Street. He said that the coffee house would be open between the hours of 11:00 a.m. to 2:00 p.m. every weekday beginning November 29th. Professor Hill then displayed an attractive sign [FACULTY COFFEE HOUSE] which would be hung at the G Street location.

Professor Cohn said that in his report to the Senate at the last meeting, concerning faculty salaries for women compared to men, he might have been remiss in not making explicit the fact that in terms of overall averages, the University still has a way to go in making women's salaries equal to men's, particularly in Columbian College, and he was sorry if he did not make that clear. On behalf of Professor Park, who had to leave the meeting early, Professor Cohn said that the ~~Fiscal Planning and Budgeting~~ Committee had two subcommittees working on tenure policy and on fringe benefits, and that draft reports from both of these subcommittees were available from him if any members wished to have a copy.

12/8/78
Correction by
Prof. Cohn -
Substitute
"Ad Hoc
Retirement
Committee"

6

Professor Reesing said he wished to invite recommendations and suggestions from Senate members and the faculty-at-large concerning a matter under review by the Professional Ethics and Academic Freedom Committee referred to it by the Executive Committee. This matter, he said, concerned the status of full-time faculty with adjunct appointments with respect to their participation in academic affairs. Professor Reesing said the Committee has been working on this question for a long time but found it a difficult one to solve, and, therefore, would be very grateful for recommendations from the faculty.

President Elliott then asked the privilege of the floor for Mr. Mark D. Weinberg, GWUSA representative, who had been invited to speak briefly by Professor Wood, Chairman of the Executive Committee. Mr. Weinberg said that he wished to call attention to Article III of the Faculty Code entitled "Professional Responsibilities" which sets forth the duties and responsibilities of faculty members. Among the duties listed, he said, was the grading of examinations by faculty and faculty attendance at commencement exercises. In this regard, he said, he thought the use of teaching assistants to grade examinations may be in violation of the Code and that, insofar as faculty attendance at commencement exercises was concerned, faculty members just didn't attend. Mr. Weinberg recommended, therefore, that the Faculty Senate review this section of the Code with a view toward possible revision to make the Code consistent with actual practice.

Assistant Dean Barbara Dunham spoke briefly on behalf of the Friends of the Library. She urged Senate members to speak to their constituents about joining this association and supporting it through contributions. Dean Dunham said that the Friends of the Library needed the strong support of the faculty in order to carry out its objectives and the association hoped to increase its membership from the present 200 to at least 500 if possible. Dean Dunham said she had membership envelopes available for anyone who was interested in joining.

Professor Hill, on behalf of Professor William P. Griffith, asked that a letter from the GWU Chapter of 60 WPM, dated October 23, 1978, to President Lloyd Elliott, distributed to members before the meeting, be published in the minutes of this meeting. [Letter attached and made a part of these minutes.] Professor Hill said the letter concerned objections by a group of nonacademic staff persons to the manner in which the decision was made to increase the standard work week from 35 to 40 hours. Professor Hill said that Professor Griffith pointed out that the manner in which this decision was made could have a detrimental effect on the morale and smooth functioning of the staff on whom the faculty depend so much. He said that Professor Griffith also wished to call attention to the fact that four years ago the faculty rejected the idea of staff representation in a proposed All-University Assembly on the basis that the concerns of nonacademic staff would be looked after by the faculty; now, however, it appeared that the faculty were partly responsible for the fact that there appears to be no official channel through which the nonacademic staff can voice its grievances. Professor Hill said

- 6 Professor Griffith recommended that this matter be forwarded to the Executive Committee for consideration, and Professor Hill said that he would second that recommendation.
- 7 Upon motion made and seconded, the President adjourned the meeting at 3:55 p.m.

A handwritten signature in cursive script, reading "Robert Gebhardtsbauer".

Robert Gebhardtsbauer
Secretary

A RESOLUTION TO INTRODUCE NEW GRADING SYMBOLS (78/4)

Whereas it is desirable to be as precise as possible in describing student performance, and

Whereas this precision is presently lacking in certain situations,

Be it Resolved by the Faculty Senate of the George Washington University

That the following symbols be used on student grade reports and permanent records:

- (1) "IP" ("in progress"), to be assigned in instances in which the course work normally extends beyond the end of the semester;
- (2) "Z", ~~to replace the symbol "F/NA", and~~ to designate unauthorized withdrawal of a student from a course which the student was not failing (as interpreted by the instructor) at the time of withdrawal.
- (3) ~~"X", to replace the notation "F-Academic Dishonesty."~~

Committee on Educational Policy
October 10, 1978

Adopted, as amended, November 10, 1978

A RESOLUTION TO ESTABLISH A ~~SENIOR CITIZENS COURSE AUDIT PROGRAM~~ (78/5)
COURSE AUDIT PROGRAM FOR RESIDENTS OF FOGGY BOTTOM 60 YEARS OR OLDER (78/5)

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY

That the University establish a ~~Senior Citizens Course~~
~~Audit Program~~. Course Audit Program for Residents of Foggy
Bottom 60 Years or Older:

- (a) to be administered by the Director of Alumni Relations as an extension of the already-established Alumni Course Audit Program;
- (b) to serve all persons age 60 and over who reside within the Foggy-Bottom/West End area (as that area is defined by the ~~Advisory Neighborhood Commission~~); and boundaries of Ward 2-A); and
- (c) to enable such persons to audit such courses as are now, or may in future be, designated as open for audit to participants in the Alumni Course Audit Program upon payment of the same fee.

Committee on University and Urban Affairs
October 23, 1978

Adopted, as amended, November 10, 1978

A RESOLUTION CONCERNING CONFLICT OF INTEREST ON SENATE COMMITTEES (78/6)

WHEREAS, students are now eligible for membership on Senate Committees; and

WHEREAS, student members of Senate Committees may be full-time employees of the University and, consequently, may be on the specific committee that deals with the branch of the University where they are employed (e.g., the Library or Bookstore); and

WHEREAS, the good of the University is best served by avoiding such conflicts of interest; but

WHEREAS, such employee-students may be of great value to the University in their service on committees and, in any case, should not be prevented from representing the student-body; therefore

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY

That full-time employees of the University who are selected as student representatives on Senate Committees that play an advisory role to the specific branch of the University where the students are employed be restricted to non-voting status.

Committee on the Library
October 27, 1978

Adopted November 10, 1978

A Resolution to Provide for the Possible Need in Extra Members
of the Grievance Committee (78/7)

Whereas experience indicates that a Grievance Committee of 15
members may at times and for various reasons be too small to
handle the load;

Now, therefore, be it resolved by the Faculty Senate of The George
Washington University that the Faculty Code be amended as follows:

At the end of Paragraph E.1.a) Procedures for
Implementation of Article X of the Faculty Code,
the following sentence shall be added: ~~"At any
time if in the judgment of the Faculty Senate
it is necessary, to facilitate the grievance pro-
cedure, the Faculty Senate can elect additional
temporary members of the Grievance Committee."~~

"Alternate temporary members may be appointed at any time
by the Executive Committee to facilitate the grievance
procedure."

Professor Reuben E. Wood, Chairman, Executive Committee
October 31, 1978

Adopted, as amended, November 10, 1978

October 23, 1978

MEMO TO: President Lloyd Elliott

FROM: The GWU Chapter of 60 WPM

Many GWU employees have expressed concern for the impact and implications of the recent memo from your office which announced a change from a 35 hour to a 40 hour work week, to become effective July 1, 1979. Primarily, we are concerned with your failure to consult with the employees who would be affected prior to establishing the new policy. We feel that you, as our employer, have a responsibility to consider our needs and wishes in planning policies which involve us. Since no discussions, meetings, hearings or surveys were conducted, we feel that we were ignored in the decision-making process which led to your recent announcement of changes. In failing to allow us a voice in the scheduling of our own work lives, you disregarded your obligation to be fair to us.

Some employees object to the new policy but are afraid to express their objections for fear that they will jeopardize the security of their positions. Many others feel dissatisfied with the change in hours but hesitate to discuss their dissatisfactions or seek alternatives because a climate of concern and cooperation has not been created. Since no alternatives were offered for employees who do not wish to, or cannot, work a 40 hour week, is resigning their only option? This is a real conflict for many employees who are satisfied with their jobs and feel a loyalty to the university, but for various reasons are unable to adjust their entire lives in order to serve GWU.

We feel that the following questions are important factors in evaluating the impact of the 40 hour week, and we solicit your serious and fair consideration of them:

- What is the justification for the 40 hour work week? How many people expressed dissatisfaction with the services provided under the 35 hour week? Who will benefit most from this change, the students we are supposed to serve, or the payroll computer?
- What will be the effect of these extra work hours on single heads of households, employees with set schedules, members of car pools, student employees and others with time-consuming commitments? Why were no alternatives or options provided for those who cannot or wish not to work 40 hours per week?
- Under a 40 hour week with office hours from 8:30-5:00, only half an hour remains for a lunch break. With the limited facilities that currently exist, where can an employee go to be served and eat lunch in 30 minutes?
- With the benefit of tuition remission as the justification for low salaries here, how much more difficult will it be for employees to take advantage of this benefit after working a 40 hour week?
- Since the change in work hours and payroll will take place at the time when merit raises usually go into effect, some people fear that the merit raises will be overlooked in administering the new policy. Is there cause for this concern?
- The memo mentioned additional evening hours for some offices. Which offices will be involved and will the employees of those offices be consulted before planning their new work schedule?

We hope that we have made it clear to you that the change from a 35 hour to a 40 hour week will have far-reaching effects. Many other questions deserve consideration in evaluating a policy change such as this and we would like to see public meetings, hearings and surveys provided as a forum for discussion and exchange of ideas on this issue. We believe that satisfaction of employees is vital to the successful functioning of a large institution such as GWU. We bring these questions to you in good faith, in the hopes that together we can develop methods to reconsider this policy and its effects. We hope that you will take advantage of this opportunity to illustrate your concern for us as members of the GWU community.

We would like a written response, circulated to the University community, on the following questions:

2/Memo to President Elliott

1. What are the justifications for the 40 hour work week?
2. How did this policy change come about?
3. Why were employees not consulted, or at least advised, that these policy changes were under consideration?
4. Are there alternatives or options for those who cannot work the 40 hours?
5. Will this change have an effect on merit increases and tuition benefits?
6. Will the university provide luncheon facilities where employees can eat in a half hour?

A prompt response will be appreciated. If you have questions you may contact: Peggy Sweitzer at 676-7200, or Alicia George at 676-6217.

cc: Harold Bright
James Clifford
Campus Publications

THE GEORGE WASHINGTON UNIVERSITY
Washington, D. C.

The Faculty Senate

November 1, 1978

The Faculty Senate will meet on Friday, November 10, 1978, at 2:10 p.m., in the Faculty Conference Room on the Sixth Floor of Lisner Hall.

AGENDA

1. Call to order
2. Minutes of the regular meeting of October 13, 1978
3. Resolutions:
 - (a) A RESOLUTION TO ALLOW STUDENTS TO REGISTER FOR COURSES FOR CREDIT WHICH WERE PREVIOUSLY AUDITED (78/3), Professor Stefan O. Schiff, Chairman, Educational Policy Committee (resolution attached)
 - (b) A RESOLUTION TO INTRODUCE NEW GRADING SYMBOLS (78/4), Professor Stephan O. Schiff, Chairman, Educational Policy Committee (resolution with explanatory statement attached)
 - (c) A RESOLUTION TO ESTABLISH A SENIOR CITIZENS COURSE AUDIT PROGRAM (78/5), Professor Peter P. Hill, Chairman, University and Urban Affairs Committee (resolution attached)
 - (d) A RESOLUTION CONCERNING CONFLICT OF INTEREST ON SENATE COMMITTEES (78/6), Professor John E. Ziolkowski, Chairman, Library Committee (resolution attached)
 - (e) A RESOLUTION TO PROVIDE FOR THE POSSIBLE NEED IN EXTRA MEMBERS OF THE GRIEVANCE COMMITTEE (78/7), Professor Reuben E. Wood, Chairman, Executive Committee (resolution attached)
4. Introduction of Resolutions
5. General Business:

Nomination for election of Mark D. Weinberg, GWUSA student nominee, to the Physical Facilities Committee; Professor Janet C. Heddesheimer, Chairman
6. Brief Statements
7. Adjournment


Robert Gebhardtsbauer, Secretary

A RESOLUTION TO ALLOW STUDENTS TO REGISTER FOR COURSES FOR CREDIT
WHICH WERE PREVIOUSLY AUDITED (78/3)

Be it hereby Resolved by the Faculty Senate of the George Washington University

That students be permitted to register for credit in courses which they
have previously audited.

Committee on Educational Policy
October 10, 1978

A RESOLUTION TO INTRODUCE NEW GRADING SYMBOLS (78/4)

Whereas it is desirable to be as precise as possible in describing student performance, and

Whereas this precision is presently lacking in certain situations,

Be it Resolved by the Faculty Senate of the George Washington University

That the following symbols be used on student grade reports and permanent records:

- (1) "IP" ("in progress"), to be assigned in instances in which the course work normally extends beyond the end of the semester;
- (2) "Z", to replace the symbol "F/NA", and to designate unauthorized withdrawal of a student from a course which the student was not failing (as interpreted by the instructor) at the time of withdrawal.
- (3) "Y", to replace the notation "F-Academic Dishonesty."

Committee on Educational Policy

October 10, 1978

Rationale for the Proposed Additions and Changes in Grading Symbols

- (1) "IP". The letter "I" usually is interpreted as a failure on the part of the student to complete course requirements on time. However, in a number of classes, especially in graduate research, work is not normally completed within one semester. Students have expressed concern over the fact that potential employers and graduate schools misinterpret "I" notations as academic deficiencies, when in actuality the work is progressing in expected fashion.
- (2) "Z". A grade of "F/NA" assigned on student grade sheets is recorded as an "F" on the student's permanent record. Consequently one can not distinguish between an F received for academic failure and one received for unauthorized withdrawal from class. The Z notation would make such a distinction possible.
- (3) "Y". Cases exist in which a student receives an "F-Academic Dishonesty" notation in a course, which is so noted on the permanent record. If the student is also suspended from the University for this transgression, the "Academic Dishonesty" notation appears twice on the same page of the permanent record. The use to the "Y" symbol would obviate this redundancy.

A RESOLUTION TO ESTABLISH A SENIOR CITIZENS COURSE AUDIT PROGRAM (78/5)

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY

That the University establish a Senior Citizens Course Audit Program:

- (a) to be administered by the Director of Alumni Relations as an extension of the already-established Alumni Course Audit Program;
- (b) to serve all persons age 60 and over who reside within the Foggy-Bottom/West End area (as that area is defined by the Advisory Neighborhood Commission); and
- (c) to enable such persons to audit such courses as are now, or may in future be, designated as open for audit to participants in the Alumni Course Audit Program upon payment of the same fee.

Committee on University and Urban Affairs
October 23, 1978

A RESOLUTION CONCERNING CONFLICT OF INTEREST ON SENATE COMMITTEES (78/6)

WHEREAS, students are now eligible for membership on Senate Committees; and

WHEREAS, student members of Senate Committees may be full-time employees of the University and, consequently, may be on the specific committee that deals with the branch of the University where they are employed (e.g., the Library or Bookstore); and

WHEREAS, the good of the University is best served by avoiding such conflicts of interest; but

WHEREAS, such employee-students may be of great value to the University in their service on committees and, in any case, should not be prevented from representing the student-body; therefore

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY

That full-time employees of the University who are selected as student representatives on Senate Committees that play an advisory role to the specific branch of the University where the students are employed be restricted to non-voting status.

Committee on the Library
October 27, 1978

A Resolution to Provide for the Possible Need in Extra Members
of the Grievance Committee (78/7)

Whereas experience indicates that a Grievance Committee of 15 members may at times and for various reasons be too small to handle the load;

Now, therefore, be it resolved by the Faculty Senate of The George Washington University that the Faculty Code be amended as follows:

At the end of Paragraph E.1.a) Procedures for Implementation of Article X of the Faculty Code, the following sentence shall be added: "At any time if in the judgment of the Faculty Senate it is necessary, to facilitate the grievance procedure, the Faculty Senate can elect additional temporary members of the Grievance Committee."

Professor Reuben E. Wood, Chairman, Executive Committee
October 31, 1978

1. The first part of the report is a summary of the work done during the year.

2. The second part is a detailed account of the work done during the year.

3. The third part is a summary of the work done during the year.

4. The fourth part is a summary of the work done during the year.

5. The fifth part is a summary of the work done during the year.